



ISBE Returning Users 5Essentials Webinar

October 2018

UCHICAGOImpact
THE UNIVERSITY OF CHICAGO | URBAN EDUCATION INSTITUTE

Welcome Back!
2017-2018 In Review
Changes for 2018-2019
Pre-Administration
Administration
Taking the Survey
Resources and Support

Illinois 5Essentials: 2017-18 In Review

- December 5 – January 31
 - Survey was extended an additional 2 weeks (Original close date January 16)
- Survey of all teachers
- Survey of students grades 6-12
 - Pilot to students in grades 4-5
- March Reporting Release
 - Principals
 - Superintendents
- 5Essentials Reports made Public in June
- Illinois Report card released in October

District Level Reporting

	Receiving Report	Total Districts	%
Districts	337	367	92%

School Level Reporting

	Receiving Report	Total Schools	%
Illinois	1479	1652	86%
Total State (including CPS)		92%	

Individual Participation

	Surveys	Total	%
Teachers	52548	62677	83%
Students	326901	421456	76%

- No major survey content changes
- 4th and 5th grade included in reports
- Early Education Essentials

Illinois 5Essentials: Pre-Administration

- Date of survey administration: **November 15, 2018 – January 18, 2019**
- Parent Survey administration: **October 23, 2018 – January 18, 2019**
- ISBE will provide:
 - School name, address and district
 - Principal name and email address
 - Student name, ID number, grade, gender, ELL, IEP, Race and Free & Reduced lunch pulled from (SIS)
 - Teacher name, email and job code pulled from Employment Information System (EIS)

Respondent Rosters

- Teachers
 - ISBE will pull rosters from EIS. ISBE provides to UChicago Impact
- Parents
 - Parent number = total student body population
 - ISBE will provide data via Student Information System
 - Update numbers through SIS
- Students
 - Student rosters will be provided by ISBE
 - Will include birthdate and state student ID for log-in

Survey Administrator Dashboard

- Notification sent to principals and superintendents
- Principals have the option to designate survey coordinator
- Log into dashboard
 - Review roster information
 - Download student roster
 - View response rates

Administrators

- Email invitation to access survey administration site
- Provides access to:
 - Rosters
 - Real time response rates
 - Assign a survey coordinator



The screenshot shows the 'Admin Dashboard for Illinois' interface. At the top, there is a dark red header with the '5Essentials School Surveys' logo on the left and 'FAQ' on the right. Below the logo, navigation links for 'Home', 'Contact Us', and 'Logout Richard Bloomfield' are visible. The main content area is light green and features three prominent buttons: 'Rosters', 'Response rates', and 'Manage school admins'. At the bottom of the dashboard, a dark grey footer contains the text '© Copyright 2016 University of Chicago • Privacy Policy'.

Illinois 5Essentials: Survey Administration

- ***Browser Requirements***

- Mozilla Firefox 4.0 or +
- Apple Safari 5 or +
- Google Chrome
- Microsoft Internet Explorer 7 or +
- Microsoft Edge



Teachers

- Receive an email invitation on November 15th
 - Email sent from impact-surveys@uchicago.edu
- Log-in with username and password provided
- Teacher visits <https://survey.5-essentials.org/illinois> and enters their unique username and passcode, which has been provided in email
- Please confirm that the invitation has not been filtered to SPAM or junk mail
- If a teacher has not received an invitation, they have not been included on the rosters and will need to take a provisional survey

Students

- Go to: <https://survey.5-essentials.org/illinois>
- Click Student Survey
- Log-in using student id and birthdate

Parents

- Go to <https://survey.5-essentials.org/illinois>
- Click Parent Survey
- Type County where school is located
- Type in School Name

- Answer all relevant questions
- Questions can be skipped at any time
- May stop, resume later (teacher and student surveys)
- Submit completed survey

Current page is: 21 of 52

Please mark the extent to which you disagree or agree with each of the following:

	Strongly disagree	Disagree	Agree	Strongly agree
Teachers in this school trust each other.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
It's OK in this school to discuss feelings, worries, and frustrations with other teachers.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Teachers respect other teachers who take the lead in school improvement efforts.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Teachers at this school respect those colleagues who are experts at their craft.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

[Previous](#) [Next](#)

There are 4 unanswered items on the page.

To receive a reports, you'll need:

- 50% response rate for teachers and students
- At least 8 valid teacher respondents
- At least 10 valid student respondents
- For the supplemental parent survey, a 20% response rate is required and a minimum of 8 respondents

Survey window: November 15— January 18, 2019



English
Spanish

Illinois 5Essentials: Resources and Support

- 5Essentials Support Center
 - <https://www.5-Essentials.org/illinois>
- Communication Kit
 - Teacher letters
 - Parent letters
 - Student Consent form
- Report Demo Site
 - <https://www.5-Essentials.org/demo/2017>
- Administration Plan
- Survey Manual

What questions do you have?

For future questions, contact:

Client Services

5Essentials@uchicago.edu

(866) 440-1874

Receive Notifications:



<https://www.facebook.com/UChicagoUEI>



[@UChicagoUEI](https://twitter.com/UChicagoUEI)