



DEXCell

ENERGY MANAGER

User guide – Accounts Administration

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DEXMA SENSORS, SL
Barcelona
tcf: (+34) 93 181 01 96
support@dexmatech.com
support.dexmatech.com

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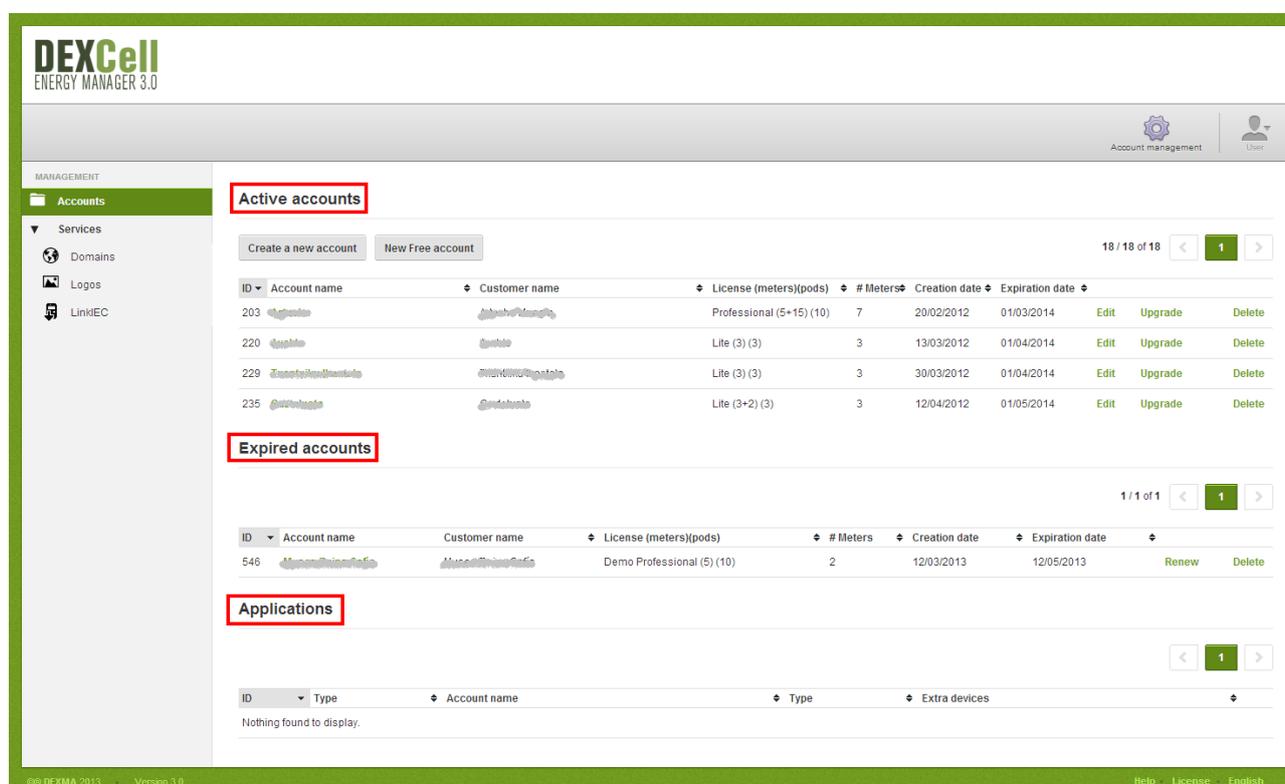
1 Account Management

1.1 Accounts menu

Inside “accounts management” menu, we can see “Accounts” zone.

This menu is divided into three zones: “Active accounts”, “Expired Accounts” and “Applications”.

- The “Active accounts” area shows a list of all accounts contracted with DEXMA
- You can view your expired accounts under “Expired accounts”.
- The “Applications” area contains all applications pending approval of DEXMA’s sales department, such as new accounts, account extensions, upgrades, etcetera.



Active accounts

ID	Account name	Customer name	License (meters)(pods)	# Meters	Creation date	Expiration date	Edit	Upgrade	Delete
203	Agustina	Museo de Historia de Bogota	Professional (5+15) (10)	7	20/02/2012	01/03/2014			
220	Agustina	Museo de Historia de Bogota	Lite (3) (3)	3	13/03/2012	01/04/2014			
229	Enseñanza de Historia de Bogota	Museo de Historia de Bogota	Lite (3) (3)	3	30/03/2012	01/04/2014			
235	Agustina	Museo de Historia de Bogota	Lite (3+2) (3)	3	12/04/2012	01/05/2014			

Expired accounts

ID	Account name	Customer name	License (meters)(pods)	# Meters	Creation date	Expiration date	Renew	Delete
546	Museo de Historia de Bogota	Museo de Historia de Bogota	Demo Professional (5) (10)	2	12/03/2013	12/05/2013		

Applications

ID	Type	Account name	Type	Extra devices
Nothing found to display.				

1.2 Request a new account

We request a new account for the project by clicking on “Create a new account” and filling out the information on our new project:

- Account’s name
- Customer’s name
- Type (RtM) (Pods): you have to indicate the type of license (Lite, Pro, One or Express) and the number of meters in real time (RtM) and adicional Pods.
- SMS credits: number of SMS messages we want to buy. The SMS are very useful because they enable real time alerts
- RTD lines: the number of electrical meters that are going to be monitored via regular remote reading, which entails calling retrieving consumption data from the modem every 24 hours.

Once we have filled all the blanks, we click on “Create a new account”. This will generate an application to sales department for review and approval.

New customer account

Account name

Customer name

Type (RTM) (Pods) **Lite (3) (3)** + RTM + Pods **i** [List of functionalities and prices](#)

Period **12 months** ▼

Current SMS credits sms

Current RTD lines lines

Comment

1.3 Edit active accounts

You can edit any active account. Modify account names, customer names, users with access or report’s logos, and click “Save” to update your changes.

1.4 Contract new services

Accounts can be scaled at any time. You can start with a few measuring points, and add more as you need to. To increase services contracted, just click “Upgrade”. You can modify the DEXCell Energy Manager license or contract more SMS or RTD lines. All requests are forwarded right to the DEXMA sales department.

49	sant-gervasi	Escola Sant Gervasi	Demo Professional (5+50) (10)	11	18/06/2012	18/06/2013	Edit	Upgrade	Delete
95	edifici pg gracia	edifici pg gracia	Lite (3+7) (3)	10	28/03/2011	28/03/2014	Edit	Upgrade	Delete
152	Escoles	Pilot CEEC	Demo (0) (10)	4	11/11/2011	01/12/2013	Edit	Upgrade	Delete

1.5 Renew active accounts

DEXCell Energy Manager accounts are good or one year. DEXMA will inform you by e-mail a month prior to account expiration to remind you to renew. You’ll receive another reminder a week before your account expires and a final notice the day of the account expiration. Just click “Renew” to maintain your DEXMA account. We can also request more SMS.

1.6 Remove active accounts

If a project is finished and there is no need to save any data, we can simply cancel the account by clicking “Delete”. Please note that once an account has been deleted, you will no longer have access to any data associated with the account.

2 Branding

One of the services offered to DEXMA partners is full customization of our webapp with your corporate colors and logo. This type of customization is done in DEXMA offices.

2.1 Domains

Here is where we register new web addresses, or URLs different than the default domains DEXMA has given.

If you want to change the webapp URL to a subdomain of your corporate website, go to the “Domains” menu and click “Create a new domain”.

Under “Domain”, we introduce the desired url, which is the subdomain that your customers can use to access the webapp.

“Page title” is what will appear in the browser title.

Then, we select the desired skin from all the customized skins available.

New customized domain

Modify the domain and its customization. Remember that it is not necessary to introduce the **www.** in your domain name. For example if you introduce mycompany.com, the customization will work for both <http://mycompany.com> and <http://www.mycompany.com>.

Domain name	http://	<input type="text"/>
Page title	<input type="text"/>	3.0
Customized skin	<input type="text"/>	

2.2 Logos

From this menu, we can upload different logos that we want to appear on **reports**.

If we have contracted customization, we can upload a logo without an activation code. If not, we have to contact the DEXMA sales department to get an activation code.

To upload a logo, we enter a “Name” and select either a “partner” logo or a “client” logo.

“**Partner**” logos can be used for all reports on all accounts. “**Client**” logos can be used in specific reports for particular clients.

Then, we select the image (if necessary, enter the activation code assigned by the DEXMA sales department) and click “Save”.

Logos gallery

New logo

no logo available

Name

Type of logo Partner Client

Upload an image: No se ...rchivo
(max 2MB)

Activation code

Available logos



Name

Type of logo Partner Client

Upload an image: No se ...rchivo
(max 2MB)

Activation code