

# How to integrate AffiniPay and YourMembership

Log into Affinipay, and follow these steps to quickly integrate your AffiniPay account with YourMembership.

- 1 Click on the name in the top right corner of your AffiniPay page, and select "Settings".

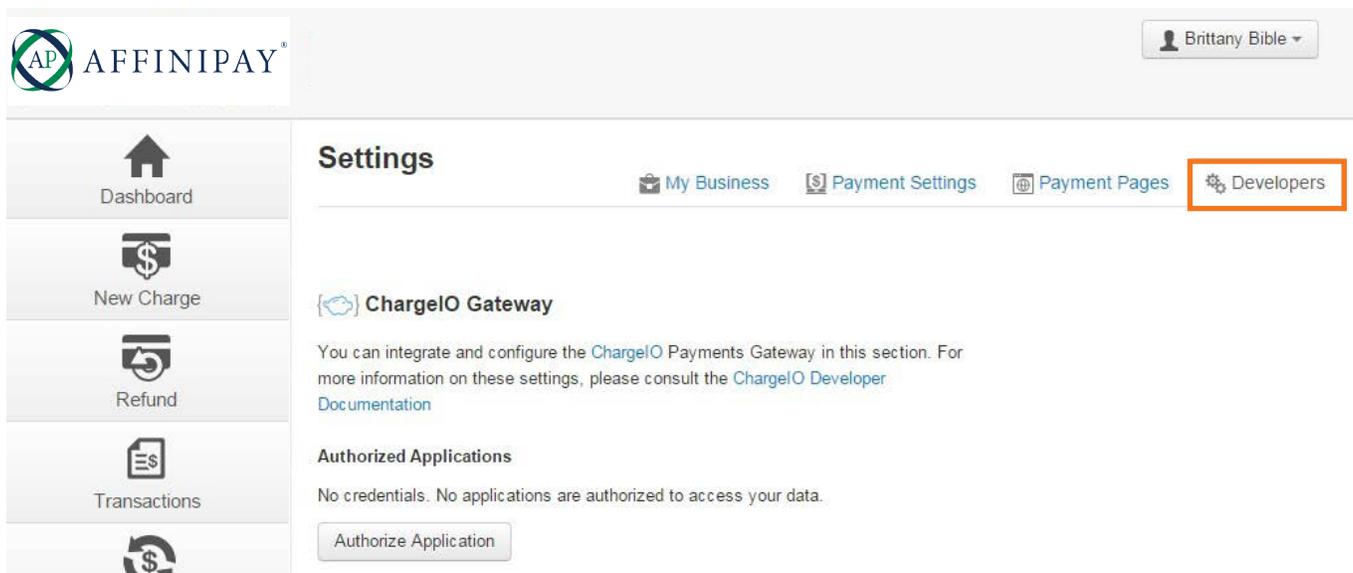


The screenshot shows the AffiniPay dashboard. In the top right corner, the user's name "Brittany Bible" is displayed with a dropdown menu. The "Settings" option in the menu is highlighted with an orange box. The dashboard also features a sidebar with navigation options: Dashboard, New Charge, Refund, and Transactions. Two main charts are visible: "Transaction Volume Last 12 months" (a bar chart) and "Payment Types Last 12 months" (a pie chart).

Month	Volume
Apr	~10,000
May	~10,000
Jun	~20,000
Jul	~10,000
Aug	~10,000
Sep	~10,000
Oct	~10,000
Nov	~10,000
Dec	~30,000
Jan	~70,000
Feb	~250,000
Mar	~10,000

Payment Type	Percentage
VISA	40.4%
DISCOVER	42%
ACH	~1%
AMERICAN_EXP...	~1%
JCB	~1%
MASTERCARD	~1%

- 2 Select the "Developers" tab.



The screenshot shows the AffiniPay Settings page. The "Settings" title is at the top left. In the top right corner, the user's name "Brittany Bible" is displayed with a dropdown menu. Below the title, there are four tabs: "My Business", "Payment Settings", "Payment Pages", and "Developers". The "Developers" tab is highlighted with an orange box. The main content area is titled "ChargeIO Gateway" and contains the following text: "You can integrate and configure the ChargeIO Payments Gateway in this section. For more information on these settings, please consult the ChargeIO Developer Documentation". Below this text, there is a section titled "Authorized Applications" with the text "No credentials. No applications are authorized to access your data." and a button labeled "Authorize Application".

- 3 Within the Chargeio Gateway, click "Authorize Application".

### ChargeIO Gateway

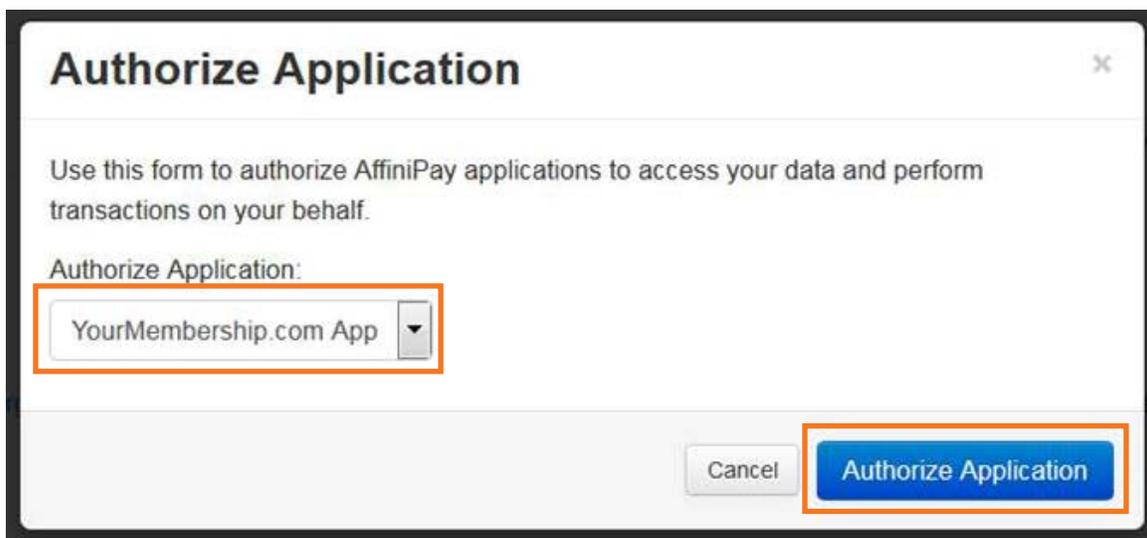
You can integrate and configure the [ChargeIO Payments Gateway](#) in this section. For more information on these settings, please consult the [ChargeIO Developer Documentation](#)

#### Authorized Applications

No credentials. No applications are authorized to access your data.

[Authorize Application](#)

- 4 Select "YourMembership.com App" in the drop down menu, and click "Authorize Application".



- 5 Click "Show Credentials"

### ChargeIO Gateway

You can integrate and configure the [ChargeIO Payments Gateway](#) in this section. For more information on these settings, please consult [ChargeIO Developer Documentation](#)

#### Authorized Applications

This list displays applications that are authorized to perform transactions on your behalf on the payments gateway.

**YourMembership.com App** Created by Gaby Thomas - 01-Jun-2015 04:28 pm

Send **customer** receipts when a payment is processed : **Off**

Send **merchant** receipts when a payment is processed : **On**

[Show Credentials](#)

[Remove](#)

[Authorize Application](#)

- 6 Copy the "Live Secret Key" and click "OK".

**ChargeIO Credentials For : YourMembership.com App**

These credentials will allow the application to submit charges directly to your accounts. Login to "YourMembership.com App" and copy these values to the appropriate location. If the partner application doesn't support multiple accounts, account IDs may not be required.

[Test Credentials](#) [Live Credentials](#)

**Public Key:** it can be visible to anyone and can safely be used in public web pages.

fny3659gkfji\_ijhrkdkucyhbods9

**Live Secret Key:** REMINDER: keep this key in a safe place. Do NOT share it with anyone.

8f8vjfm\_jfgnfvjlskjdlkYnvudfnvjmkXvFmdo49gkf4860y87f7gik4kvo1do

**Live Accounts:**

Account Name	Account ID
AffiniPay Merchant Account	uufmLLoifk47HGgdv1
AffiniPay ACH Account	77fUU77fkeooKn

OK

- 7 Log into your YourMembership account.

- 8 Click on "Content & Settings" at the top of the page, and then select "Commerce Configuration" under the Commerce Setting option in the left column.

Your Dashboard **Content & Settings** Directory & CRM Exports & Reporting Features Ecommerce Quick Create

Content & Settings

- Content Management
- Website Settings
- Member Settings
- Commerce Settings
  - Commerce Configuration**
  - Store, Tax & Shipping Options
  - Store Ship Methods
  - GL Code/QB Class Management
- General Settings
- Admin Accounts

Commerce Options Payment Processor Accounts PayPal

**Donation Payment Options**

ChargeIO (Affinipay) - SS

Configured for real-time payment processing via ChargeIO (Affinipay)

**Dues Payment Options**

ChargeIO Membership Dues account

Configured for real-time payment processing via ChargeIO (Affinipay)

PayPal  
 Payment Express  
 Credit Card  
 ACH/E-Check (US banks only)  
 Pledge  
 Check/Money Order  
 Bill to Master Account  
Payment is due in 0 days.  
(Enter 0 for Due Upon Receipt)

PayPal  
 Payment Express  
 Credit Card  
 ACH/E-Check (US banks only)  
 Bill Me  
 Check/Money Order  
 Bill to Master Account  
Payment is due in 0 days.  
(Enter 0 for Due Upon Receipt)

- 9 Select the "Payment Processor Accounts" tab, and click the pencil icon next to the "AffiniPay AFN Migrated" account.

Commerce Options | Payment Processor Accounts | PayPal

[+ Add a New Account](#)

Note: You can only delete accounts that have never been enabled.

Enabled	ID	Account Nickname	Processor Type	Available For	Default For	Associated Items
<input checked="" type="checkbox"/>	49790	Affinipay (AFN Migrated)	Affinipay	All Commerce Types	All Commerce Types	0 Associated Items

- 10 Uncheck the box next to "Enable this Account for Real-Time Processing" and click "Save Changes". Please Note: You will be removing payments from your site for 1-2 minutes. We recommend making this change early in the morning on a week day, this way we are available for questions.

Edit the "Affinipay (AFN Migrated)" Payment Processor Account (50062)

This payment processor account has already been enabled at least once in the past. Only the nickname can be changed.

Processor: Affinipay (AFN Migrated)

Enabled:  Enable this Account for Real-Time Processing

Available For: All Commerce Types

Nickname\*: Affinipay (AFN Migrated)

Account Name: ap123456

Password: 7fk3kflm3olmsfh91  
CasE SenSitive!

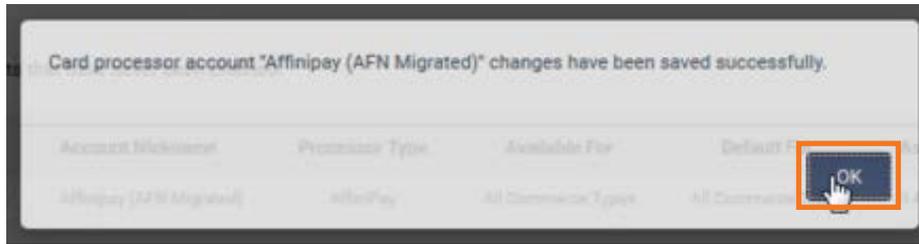
Email: Email@email.com

Currency Code: USD  
ISO-4217 code: AUD, CAD, CHF, CZK, DKK, EUR, GBP, HKD, HUF, JPY, NOK, NZD, PLN, SEK, SGD, USD

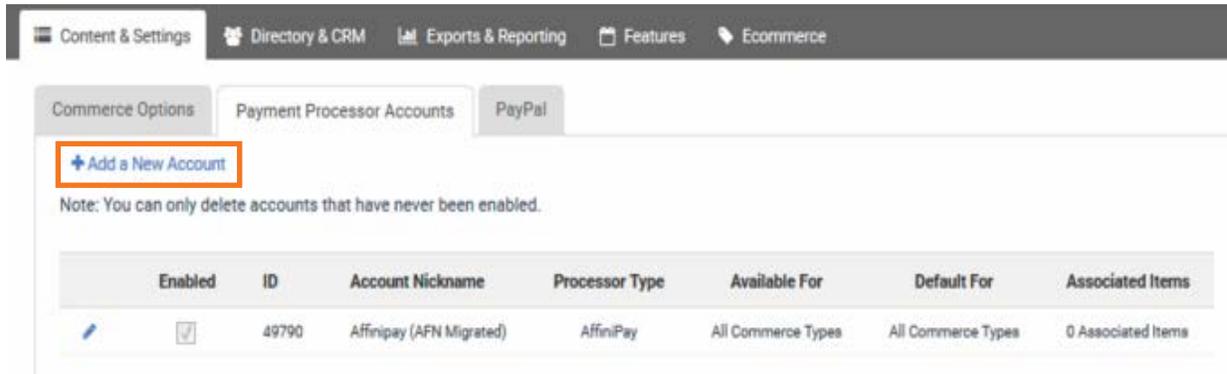
**Save Changes** Cancel

**\*\*Repeat steps 9 and 10 for every account listed in Commerce Configuration page.\*\***

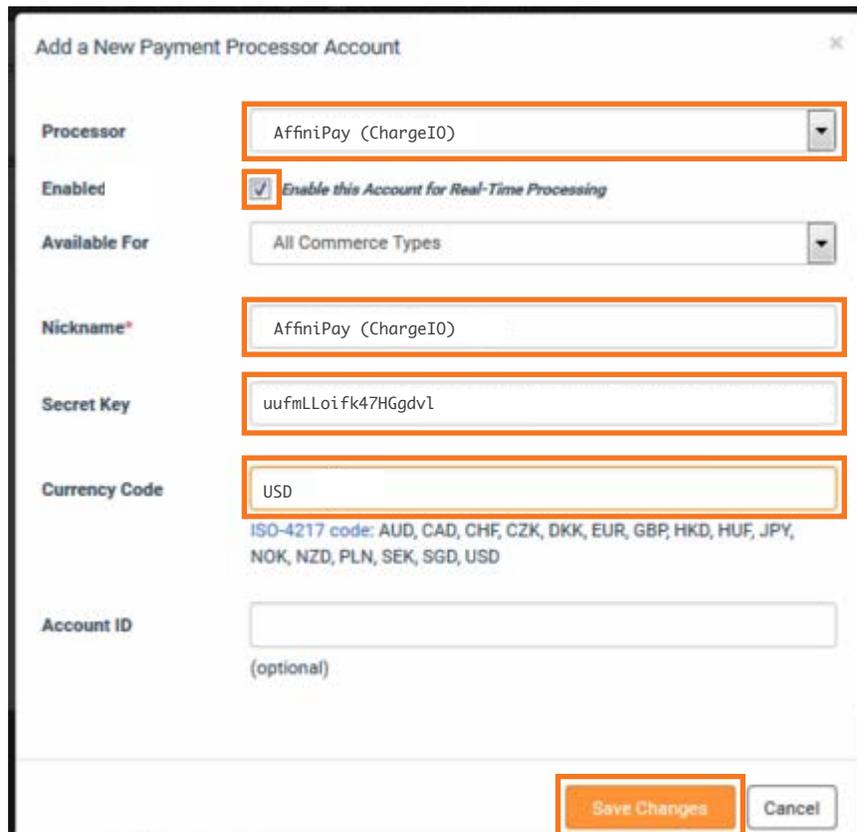
11 Click the "Add a New Account" button.



12 Click the "Add a New Account" button.

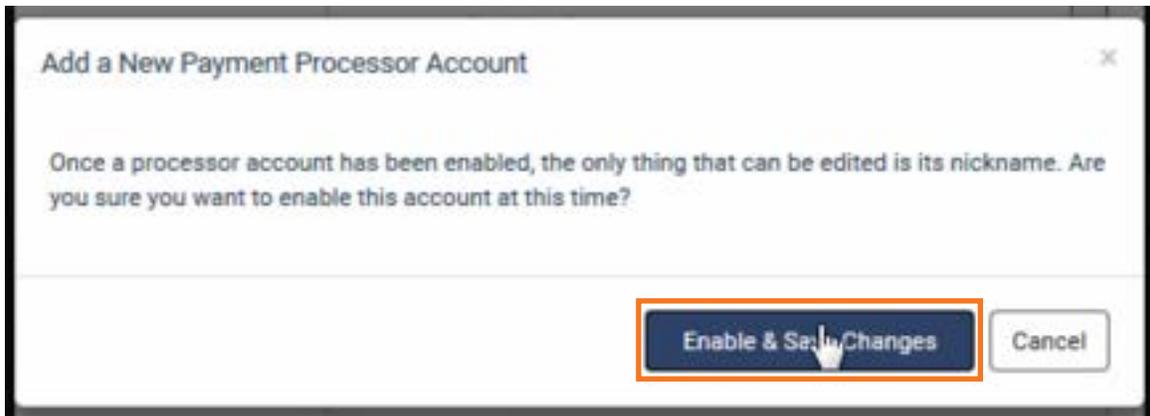


13 Select "AffiniPay (ChargeIO)" in the Processor dropdown and check the box for "Enable this Account for Real-Time Processing". The Nickname is required, but customizable to help you easily identify the account. Fill in the Secret Key, which is located in your LawPay account, and enter "USD" for the Currency Code. The Account ID is used only if you are integrating multiple bank accounts. Click "Save Changes".

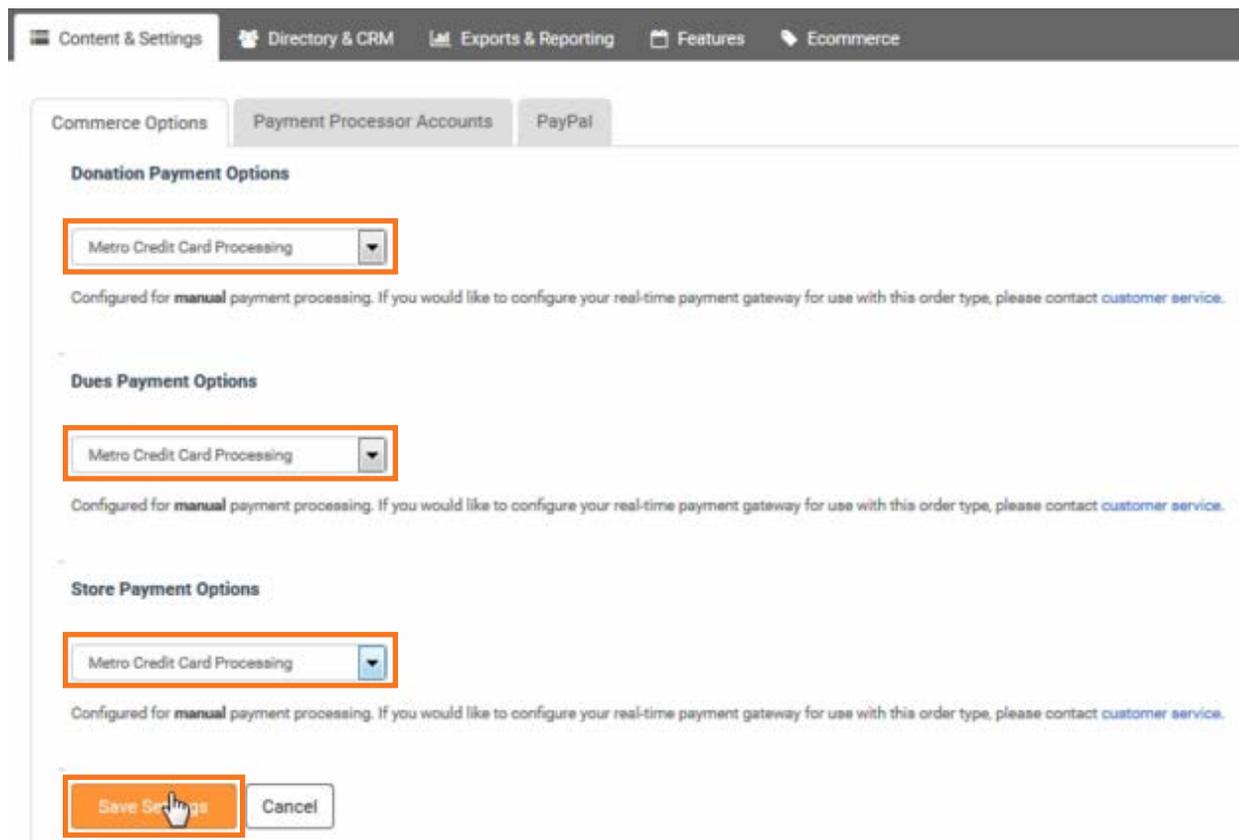


A screenshot of the "Add a New Payment Processor Account" form. The form fields are highlighted with orange boxes: Processor (AffiniPay (ChargeIO)), Enabled (checked), Available For (All Commerce Types), Nickname\* (AffiniPay (ChargeIO)), Secret Key (uufmLloifk47HGdv1), and Currency Code (USD). The Currency Code field has a list of ISO-4217 codes below it: AUD, CAD, CHF, CZK, DKK, EUR, GBP, HKD, HUF, JPY, NOK, NZD, PLN, SEK, SGD, USD. The Account ID field is optional. The "Save Changes" button is highlighted with an orange box.

- 14 If switching the default account, simply click the “Commerce Options” tab and select the Primary Account in the dropdown. Finally, click Save Settings.



- 15 Click “Commerce Options”, and in the three dropdown menus select the account you just created and click “Save Settings”.



AFFINIPAY

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