

Find Shared Activities on the Boardmaker Online Community

This tutorial covers:

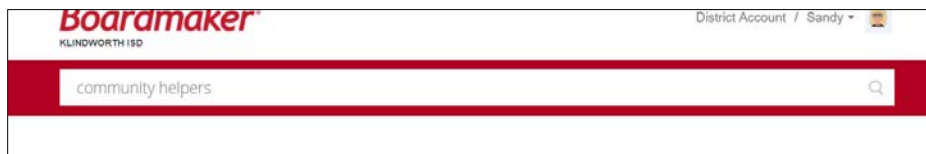
- ◆ Searching the Community for Activities
- ◆ Preview and Add Activities to your Activities List
- ◆ Browsing Activities Shared to your Organization Only.

Search the Community for Activities

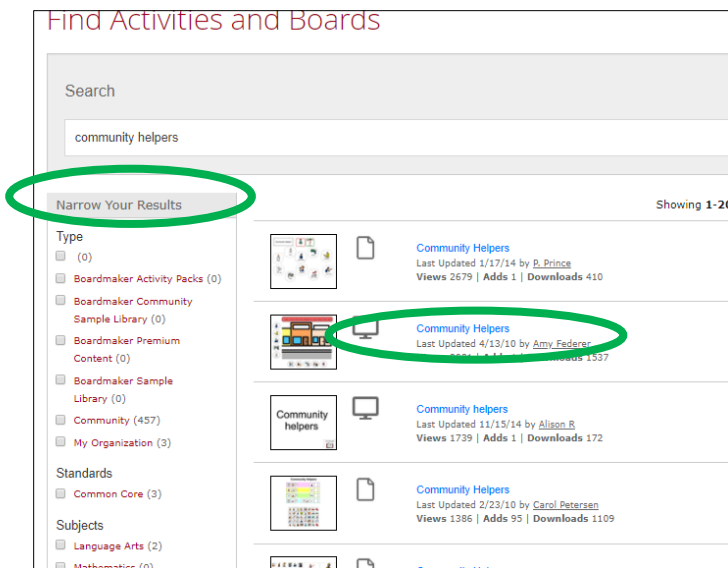
1. Select the **Magnifying Glass** icon from the red toolbar to open a search box.




2. Type to enter your search term. **Enter**.





3. Use the **Narrow Your Results** filters to find an activity that best meets your needs. Then click on any activity that you want more information about.





NOTE: The icon beside the thumbnail view in results column indicates the type of activity:

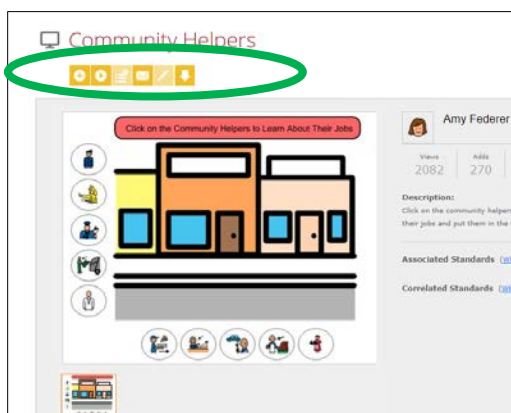
 Print activity.

 Interactive, onscreen activity.


 Interactive, performance enabled.

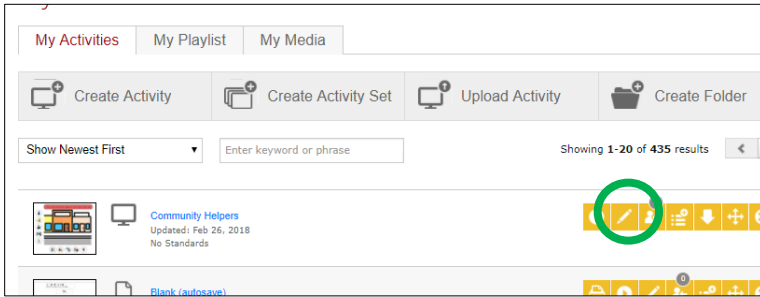
 Activity set.

4. To preview the activity, select **Play** . To Add the activity to your My Activities list, select **Add** 



5. Added activities will now be available via My Boardmaker > **My Activities**.

NOTE: Select the **Edit** tool  to edit any activity.



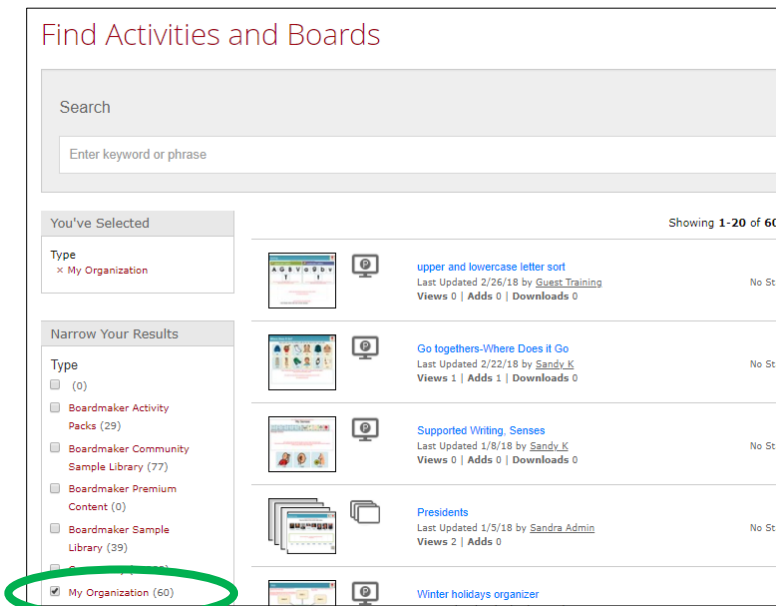
Browsing Activities Shared to your Organization Only

1. Select the magnifying glass icon to open the search field.



2. Click within the searchbox but do not enter a search term, just **Enter** on your keyboard.

3. Select My Organization Only from the Type section of Narrow Your Results.



4. All of the activities you see are now those shared within *My Organization Only*. You may scroll and browse to select or enter a search term to find an activity.

5. **Select and add** the activity the same as #4 in the section above.