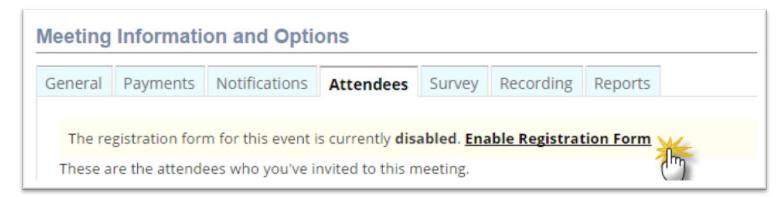
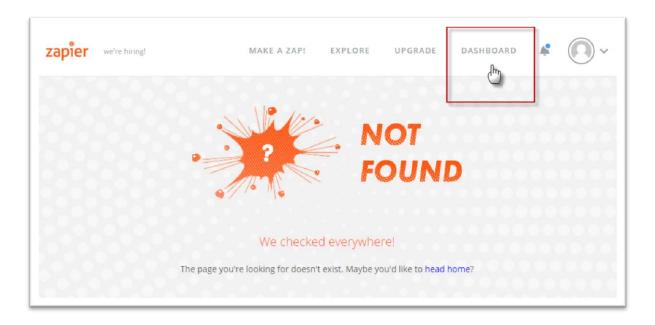
How to use Zapier and Evenbrite to charge for Webinars.

Please note that this guide is offered as a courtesy and AnyMeeting Support is unable to advise in the use of Eventbrite or Zapier sites. If you need help with Eventbrite or Zapier, please contact their respective sites for help.

- 1. Create a free Zapier account on <a href="https://zapier.com/">https://zapier.com/</a>
- 2. Create a free Eventbrite account on https://www.eventbrite.com/
- 3. Schedule a webinar on your AnyMeeting account. (You only need to schedule it, skip the invitations and registrations page. Create a Survey if you wish.)
- 4. Go to your Webinar details page and select Enable Registration Form.

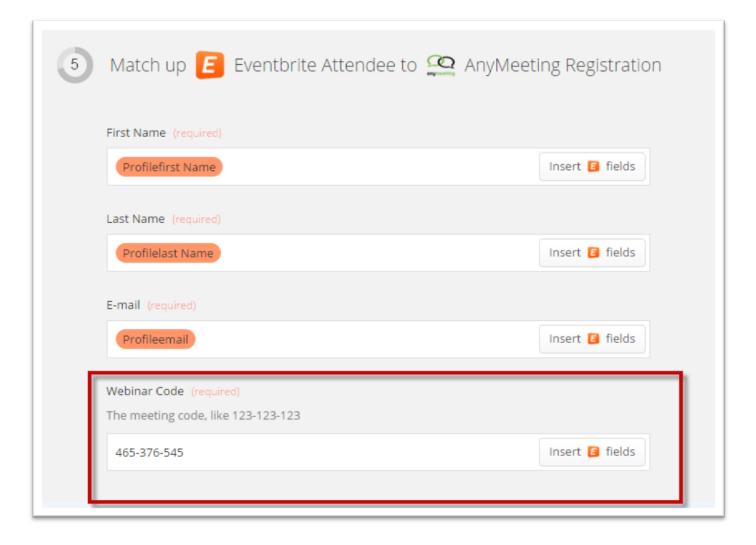


- 5. Create an event on Eventbrite for this webinar and configure the payments as noted on their easy to use set up.
- 6. Now click the link to our pre-formed Zap on this page for the Eventbrite Zap.
  - \*\*If during this process of connecting Eventbrite and Zapier you see the below screen, click on Dashboard to continue:



7. On your Zap, you will choose fields as noted (pretty straight forward) and use the meeting code from your scheduled webinar where prompted.





- 8. Test your Zap and if all is well, turn it on.
- 9. Now post your Eventbrite page online, send invitations, however you would like to offer your registration to others.